

**Disability Services Council  
Meeting Notes  
11/16/2004**

**Attendants**

**Tom Michael, Vice Chair  
Athoney Lineberry, Chair  
William Chair, Local Government Representative  
Shirley Ferguson, DSB Coordinator  
H. Douglas Cox, DOE  
Joe Bowman, DBVI  
Jim Rothrock, DRS Commissioner  
Bonnie Ryan, Consumer  
Ron Lanier, DDHH  
Sheila Williams, DSB Staff Support**

**Lorrie Boeding, CART  
Bernadette Mayhall, Interpreter  
Ivy Brothers, Interpreter  
Ron Allen, Prince William DSB Chair  
Brenda Rarick, Prince William Staff Support  
Ali Whitaker, New River Valley Staff Support  
Hugh Jones, HHNKCC DSB  
Sandra Cook, Crater DSB Chair  
Rhonda Sober, Crater Staff Support  
Josh Bateman, Middle Peninsula Staff Support  
Charleita Richardson, Richmond City DSB  
Renata Johnson, Richmond City Staff Support**

**Meeting called to order by Chairperson Tony Lineberry.  
Introductions and Welcome**

**Approval of August 19, 2004 Meeting. Bonnie Ryan requested a reading of the minutes. Reading of minutes by Shirley Ferguson. William Chase moved that minutes be approved. Second by Ron Lanier.**

### **Public Comments**

**Brenda Rarick, Prince William Staff Support encouraged a single web site for all DSBs and commented on Prince William County DSB activities. Josh Bateman, Middle Peninsula Staff Support introduced himself and stated that he was attending on behalf of Middle Peninsula's grant proposal.**

**Next was the description of the funded grants. Reading of grants recommended for funding by Shirley Ferguson. Bonnie Ryan requested that scoring sheets be made available. Shirley Ferguson commented that she can be contacted for specifics. Bonnie Ryan also asked to be excused from voting on the funded grants due to conflict of interest ( She is a member of the Arlington County DSB.**

### **Discussion of Grants:**

**Approval of Chesterfield DSB grant contingent upon separation of Staff Support and Fiscal Agent (staff support signed for both positions. A new Signature Sheet needs to be provided with the Fiscal Agent signature.**

**Dickenson DSB is inactive and comments were made as to whether or not they can be funded. Jim Rothrock moved to eliminate Dickenson DSB from voting block. Ron Lanier second.**

**Rappahannock-Rapidan DSB – The panel recommended funding minus the amount for administrative costs. William Chase asked if reports were sent in including the specifics of**

**the administrative costs. They are included in Attachment C reporting form.**

**Russell County DSB – Shirley Ferguson stated that complaints were made as to Russell County having only closed meetings; and not sending in MOU Reports until the end of the Fiscal Year. Jim Rothrock moved to remove Russell from block voting. Ron Lanier second.**

**Southside DSB is recommended for funding, the exception being that the grant be used for all people with disabilities, not just the elderly.**

**William Chase moved to approve block voting minus Dickenson and Russell Counties. Joe Bowman second.**

**Further Discussion:**

**If Dickenson is not funded, Chesterfield will receive funding. Buchanan DSB will receive left over funds.**

**Ron Lanier requested an explanation of the difference between the transportation grant proposals of Tazewell and West Piedmont DSBs. Jim Rothrock stated that West Piedmont submits the same grant every year; and that DRS will work with West Piedmont to get a grant for a vehicle from Rail & Transportation Department; but that we cannot continue to fund them through the RSIF.**

**Jim Rothrock moved not to fund Dickenson because it is an inactive DSB. William Chase second. Joe Bowman further stated that we should make it a requirement for a DSB to be active before sending in a proposal.**

**Jim Rothrock stated that Russell DSB should be handled administratively due to their performance and can only be funded if they make certain conditions.**

**William Chase moved that we fund Buchanan DSB. Ron Lanier second.**

**Shirley Ferguson stated that the RSIF Panel discussed the Needs Assessment process; and Charlie Downs requested that the same form be used for all DSBs to make the reporting more uniform. Jim Rothrock requested a discussion be made at the next meeting.**

**Shirley Ferguson requested that grant applications be sent out in February to allow the grant process to get back on track so that the subgrantees have more time to use the funds. She also asked if the RSIF Timeline can be approved via email. Council agreed to this. It was moved and second that new timeline be developed.**

**Bonnie Ryan made a comment that grant writing training is needed.**

**Next meeting will be announced for May.**